



Loudoun County Public Schools

Office of Student Services

21000 Education Court

Ashburn, VA 20148

Telephone: 571-252-1210

ADULT/ELIGIBLE STUDENT DECLARATION FORM

Student Name: _____	Student ID Number: _____
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Current Address: _____

City, State, Zip _____ School: _____

Does your parent/guardian live with you at the address listed above: YES _____ NO _____

For Student and Parent/Guardian to Read:

State law establishes the rights of those who reach the age of majority, upon becoming 18 years of age. With certain exceptions, those who reach the age of 18 are considered adults under Virginia Code § 1-204. Those students who have reached the age of 18 and who wish to act in lieu of their parents/guardians in cases in which parental permission is required (e.g., sign-outs (except for the purpose of going off school grounds for lunch), absence notes, field trips, access to student records by third parties, who are not otherwise authorized to do so under applicable law, part-time employment, use of motor vehicles, questioning by police, etc.) may elect to do so by completing this Form.

As provided for by the Family Educational Rights and Privacy Act (FERPA), parents/guardians of students who are dependents (as defined in § 152 of the Internal Revenue Code of 1986) may have access to their students' records. Further, as required by Chapter 14, Article 3 of Title 22.1 of the Virginia Code, parents/guardians will be notified by letter of any instance of the student's suspension or expulsion from school. Therefore, school personnel shall continue to contact the student's parents/guardians regarding school performance and of any suspension or expulsion from school irrespective of whether this Declaration Form is filed by a student.

The school will inform parents/guardians of their adult/eligible student's action in this regard by sending them a copy of this signed Declaration Form.

Student to Complete:

I, _____ having signed this Declaration, understand that the school will deal directly with me as an adult, in the manner stated herein, and I will abide by the following:

- If I am to be absent or tardy, I will comply with the established attendance procedures applicable to all students.
- I will accept responsibility for myself in those situations which would ordinarily involve parents/guardians, their permission, or signature. This responsibility includes attendance, field trip permission, athletic physical forms, part-time employment, use of motor vehicles, and questioning by police.



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- I understand that each of my teachers will be informed that I have signed this Declaration.
- I understand that I am otherwise required to comply with all policies and regulations of the School Division, except for those instances included in this Declaration.
- I understand that, to the extent my parents/guardians claim me as a dependent (as defined in § 152 of the Internal Revenue Code of 1986), they may continue to have access to my student records.
- I understand that there may be circumstances for which the school may continue to contact my parent/legal guardian. These circumstances include but are not limited to, egregious violations of the LCPS Code of Conduct, suspensions and/or expulsions from school, attendance/truancy, and concerns for my mental or physical health and well-being. I also understand that my parents/guardians will receive copies of written notifications pertaining to these matters.

Student Printed Name: _____	Date: _____
Student Signature _____	Date: _____
Principal/Designee Printed Name: _____ Title: _____	Date: _____
Principal/Designee Signature: _____	Date: _____