



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 706-2022, As Amended

Meeting Date: December 6, 2022

Municipal Clerk's Office
Amended and Approved
Date: **December 20, 2022**

1 **FROM: MAYOR**

2
3 **SUBJECT: SISTER CITIES COMMISSION APPOINTMENT (CLAUDIA**
4 **FARIAS)**

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6 I have appointed the following individual to the Sister Cities Commission:

7
8 Seat 4 [14] **Claudia Farias** Term Expires: 10/14/2025

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10 Resume is attached for your information. Confirmation is requested at the
11 regularly scheduled meeting on December 6, 2022.

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13 Respectfully Submitted,

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15 Dave Bronson
16 Mayor

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18 Attachments

CLAUDIA FARIAS

An enthusiastic, confident, and reliable professional who has been working with the Municipality of Anchorage as a Right-of-Way officer and Plan Reviewer for four years. I have a degree in Architecture and Urbanism. Served a three (3) year term on the Wasilla Planning Commission. Has 16 years of experience in architecture, project management and project coordination providing administration and coordination of projects during all phases since design until closeouts. Coordination of projects with owners, engineering, consultants, and contractors.

EXPERIENCE

10/2019 – PRESENT

PLAN REVIEWER TECHNICIAN, MOA

Review and comment on construction project and utility plans, development plans, and improvements to the Right of Way for compliance with Design Criteria and MASS. Work with various departments of the Municipality, utility companies, contractors, and property owner. Help customers at the counter and phone regarding questions or concerns regarding the Right of Way.

6/2018 – 9/2019

RIGHT-OF-WAY OFFICER, MOA

Review construction and utility plans, development plans, and improvements to the Right of Way for compliance with Design Criteria and MASS. Work with various departments of the Municipality, utility companies and contractors. Conduct inspections to MASS standards. Interpret, apply, and enforce Anchorage Municipal Code Title 24. Investigate and resolve complaints of unsafe or illegal uses of Rights-of Way.

09/2014 – 06/2018

INTERN ARCHITECT/PROJECT MANAGER, ARCHITECTS ALASKA

Served as project manager and administrator in a variety of projects including the preparation of design studies, memos, and plans from all phases of design from preliminary planning stage through design, construction, and closeout. Proceed change order, pay requests, and site inspection during construction. Ensure that the projects are designed and built on time and budget. During the whole process I coordinated with consultants, contractors, and owners and Municipality when applicable. Construction documents and construction administration, building design, interior design, code, and submittal review in a variety of projects.

09/2014 – 01/2018

INTERN ARCHITECT, RIM ARCHITECTS

Design and Construction documents for a variety of residential and commercial projects as Military housing projects and the remodel of Ted Stevens International Airport and Eielson Red Flag Project.

EDUCATION

07/1995

BACHELOR OF ARCHITECTURE AND URBANISM, FEDERAL UNIVERSITY OF PERNAMBUCO, BRAZIL

05/1998

ASSOCIATE OF APPLIED SCIENCE IN COMPUTER AIDED DRAFTING, COLLEGE OF SOUTHERN IDAHO

Graduated with honors, Phi Kappa Phi (Jr. College Honor Society), President of VICA (Vocational Industrial Clubs of America), and Student Government Representative.

CERTIFICATION/TRAINING

PROJECT MANAGEMENT CERTIFICATE, 2016, NORTHERN INDUSTRIAL TRAINING

MICROSOFT PROJECT TRAINING CERTIFICATE, 2016, NORTHERN INDUSTRIAL TRAINING

CERTIFIED EROSION & SEDIMENTARY CONTROL, 2018, ALASKA

IMSA CERTIFICATION, 2018, ALASKA

ARCTIC ENGINEERING COURSE, UNIVERSITY OF ALASKA ANCHORAGE

SKILLS

- ❖ Competent in MS Project and Photoshop
- ❖ Excellent in 3D models
- ❖ Competent in AutoCAD, Revit & ArchiCAD
- ❖ Design Layout

ACTIVITIES/VOLUNTEER

- ❖ Honoree for community service from Bridge Builder of Anchorage.
- ❖ Event Planner for Bridge Builder of Anchorage and Matanuska-Susitna Valley - Events for the community with participation of governors, mayors, and school district superintendents.
- ❖ Volleyball coach for the high schools in the Matanuska Susitna Borough for ten years.
- ❖ American Institute of Architects - Chairperson for the AIA State Conference in 2010, Girdwood
- ❖ Chairperson for the Committee for the 2024 Arctic Winter Games.